

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

REPRESENTATION EXPENSES (COM)

Purchase Request No. <u>2024-08-1751</u>
Approved Budget for the Contract: <u>P-480,000.00</u>

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of Representation Expenses (COM) to apply the sum of Four Hundred Eighty Thousand Pesos Only (2480,000.00) inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:

Qty.	Unit	ITEM/S DESCRIPTION		
1	lot	Representation Expenses - Food expense for meetings, seminars and other replated activities		

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Head, Producement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

		REGUEST FOR GOOTA	HON			
Office/End-User		College of Medicine		Date:		
ADDRESS	OTE CATEGO			PR No.: 2024	4-08-1751	
ADDRESS TEL. NO./FAX						
TELL HOST AX				TIN No.:		
TERMS and CONE 1. All entries mus 2. Delivery period Administrative p delivery without v 3. Warranty shall (1) one year for Et 4. Price validity sl 5. Suppliers requi Certificate of Tax, Procurement Offic 6. Bidders shall st 7. Please indicate	t be typewrich within senalties to Salld reason be for a minulation of the for a predict of the form o	tten or legibility written. upon conforme of the approved Purchase Order (P.O). ec. 69 of the Revised IRR-RA 1984 shall be imposed for non-	stated below and submit your quotation duly signed by your representative not he Procurement office. MARIDEL C. ZABELLA Head, Procurement Office			
Item# Qty.	Unit	ITEM/S DESCRIPTION		Unit Price	Total Cost	
Source of Fund:	lot	Representation Expenses - Food expense for meeting other replated activities PRE STF dyour Genaral Conditions, We quote you on the item(s) at prices note above. If	V	/arranty:		
means that I concur w/	the Terms &	Conditions specified by SLSU Procurement Office.				
FA-PRC-1.02 F2, I	REV. 4		Printed Name/Sig	gnature/Date		